

UNIVERSITY OF IBADAN
POSTGRADUATE SCHOOL

INTERNAL MEMORANDUM

From: Dean,
Postgraduate School.

To: Prof. Labode Popoola
Dean-Elect
Postgraduate School

Date: 31/07/2006

HANDING-OVER NOTES

Further to our previous discussions, I hereby forward my handing over notes to you. The notes have been divided into two main sections. The first deals with general matters while the second is concerned with more specific items. An electronic version is also attached. I wish you God's guidance, divine wisdom and success during your tenure as the Dean of the Postgraduate School, trusting God that you will take the School to yet greater heights. With warmest regards, always.

Prof. A. Idowu Olayinka

cc: Vice-Chancellor
Deputy Vice-Chancellor (Administration)
Deputy Vice-Chancellor (Academic)
Deputy Registrar & Secretary, Postgraduate School

SECTION 1

GENERAL MATTERS

I. PREAMBLE

I wish to congratulate you again, on your election as the 10th Dean of the prestigious Postgraduate School of Nigeria's premier University. As a Sub-Dean (Postgraduate School) from 2001-2003 in the School, most of the contents of this note will be familiar to you. I wish you a successful tenure.

II. INTRODUCTION

It is appropriate and necessary to let you know the mandate given to the Postgraduate School by the Senate of this University. Since, the first postgraduate degree of the University was awarded in 1952, postgraduate training in this University has gone through many administrative changes resulting in the present structure which was approved by Senate of the University in 1978 (Senate Paper No. 2618 of 29th May 1978). In this structure, Postgraduate teachers are based in the University departments and their inputs into decision-making are made through their respective Deans and Sub-Deans (Postgraduate) of faculties and the Heads of Departments who are Chief Examiners of departmental postgraduate examinations. The management of the Postgraduate School is vested in the Board of the Postgraduate School and the Executive Committee, the former being statutorily headed by the Vice-Chancellor but who delegates his function to the Dean of the School and the latter by the Dean.

The present structure essentially makes the School a central coordinating body which acts on behalf of Senate to streamline and harmonize the University Postgraduate regulations and programmes, in addition to ensuring the maintenance of excellence in Postgraduate training and research across faculties in the University. Furthermore, the Postgraduate School is actively involved in the initiation and development of new relevant inter-faculty postgraduate programmes and in the active search for sources of funding and support for the enlarged postgraduate programme that makes the University relevant to its environment. Recently, the Postgraduate School has been in the forefront of innovations to facilitate and enhance research at the highest level.

The University has decided to modify student enrolment in the University in order to establish a 60:40 postgraduate to undergraduate ratio. This process has commenced and it has placed a higher responsibility on the Dean and Staff of the Postgraduate School. Please cooperate with the Management of the University in this regard.

III. CURRENT STRUCTURE OF THE POSTGRADUATE SCHOOL

The Management of the Postgraduate School is vested in the Board of the Postgraduate School and Postgraduate School Executive Committee. **The Board of the Postgraduate School** is statutorily headed by the Vice-Chancellor, Deans of Faculties, Directors of Institutes, Sub-Dean, Postgraduate School, Sub-Deans (PG) of Faculties and Institutes and all Heads of Departments. The Board, because of its composition, very strong, it is like a "mini-Senate". You have to treat this body with utmost respect, diplomacy and firmness. The functions of the Board include consideration of the following:

- a) Admission of students. This is normally done administratively by the Dean, Sub-Dean and Secretary of the School.
- b) Examination Results (including the Examiners Joint Reports and Certification of correction of Thesis/Dissertation).
- c) Complaints/Report of cases of Examination malpractices etc.
- d) Any other matters referred to it.
- e) Policy matter on Postgraduate School administration.

The Executive Committee of the Postgraduate School is composed of the Dean of the Postgraduate School who is statutorily the Chairman, Deans of Faculties, Directors of Institutes, Sub-Dean (Postgraduate School) and Sub-Deans (Postgraduate) of Faculties and Institutes. Matters for consideration of the Executive Committee include the following:

- a) Nomination of Examiners
- b) Financial matters (This aspect is now more routinely handled by the Finance Committee of the School after its constitution)
- c) Nomination for the Award of Scholarships
- d) Registration of Title of Thesis/Dissertation
- e) Appointment of Examiners
- f) Change of Examiners/Supervisors/Change of mode of study/programme
- g) Permission of Exemption from courses
- h) Pleas/Request for Extension of Period of Registration/Suspension/Withdrawal from Programme.

I discovered that it is good strategy to take delicate matters to the Executive Committee before presenting them to the Board. The recommendation of the Executive Committee, which includes all Deans, are seldom turned down by the Board.

The third unit of the Postgraduate School is the **Curriculum Committee** which is headed by the Sub-Dean Postgraduate School. The post of Sub-Dean (Postgraduate School) was created in August 1, 1995. The committee is made up of all Sub-Deans (Postgraduate) of all Faculties and Institutes. Matters for consideration of the curriculum committee are as follows:

- a) Introduction of New Programmes/Courses
- b) Review of the Existing Regulations/Programmes
- c) Amendments to Regulations Governing Admission to Higher Degree Programmes.

The above structure and the philosophy behind the establishment of the Postgraduate School by the Senate were evolved over the years after series of deliberation by many committees set up at Faculty, Postgraduate School and Senate levels.

IV. ADMINISTRATION OF THE POSTGRADUATE SCHOOL

For administrative convenience, the Postgraduate School is divided into the following sections:

a) Dean's Office

The Dean of the Postgraduate School operates from this section. As you are aware, the Dean is the executive and administrative Head of the

Postgraduate School and is responsible for the day to day running of the School on behalf of the Vice-Chancellor, the Senate and the Board of the Postgraduate School. In addition to the Dean, the Section comprises the Sub-Dean (Postgraduate School), the Personal Secretary to the Dean, a Higher Executive Officer, a Security Officer and a Messenger. I handled the office of the Sub-Dean as a distinct section of the Postgraduate School. I advise you to do the same. All files connected with the administration of the School especially those relating to faculties, other arms of the University and outside bodies such as National Universities Commission are kept in this office. The Secretary to the Dean takes care of all these files.

The post of Sub-Dean (Postgraduate School) was filled on 1 August 1998 with the following duties approved by Senate and Council of the University.

- (i) Chairman of the Curriculum Committee
 - (ii) Coordinating the Postgraduate School Admission exercise
 - (iii) Attendance at Postgraduate theses defense examinations at different faculties and to ensure harmonization of standard at faculty level.
 - (iv) Assisting the Dean of the Postgraduate School in the day to day management of the School
 - (v) Other duties as directed by the Dean of the Postgraduate School
- The present Sub-Dean is Dr. Victor O. Adetimirin, an Agronomist.

b) Secretary's Office

The Secretary of the Postgraduate School is responsible to the Dean in the administration of the Postgraduate School. The present holder of the office is Mrs. Nkechi Egbunike who is a Deputy Registrar. She is a warm, efficient, wonderful and experienced University administrator who will be invaluable to you in the interpretations and operations of the regulations of the Postgraduate School. She handles staff and students with great affection. She is loyal to the University and firm in action. The bulk of the administration of the school is carried out by the Secretary under the direction of the Dean and the Secretary coordinates the activities and operations of other sectional heads. You can get the list of staff of the Postgraduate School from the Secretary's Office. This office keeps the files of each member of staff in the Postgraduate School.

c) Examinations Section

This section is responsible for all the examinations in the Postgraduate school. The present head of the office is Mrs. M.F. Afolabi, an Assistant Registrar. She will definitely brief you about the activities of the section when you resume.

d) Records Section

All the students' records with regard to registration of students are kept in this section. This office is under Mrs. Oladiti who is a Higher Executive Officer. Under this office, there is a Computer Unit which is charged with the responsibility of computerization of all the records in the Postgraduate School. For strategic reasons, the Sub-Dean oversees the Data Processing Unit at the instance of the Dean.

e) Committees Section

This section is charged with the responsibility of servicing all the committees and Ad-Hoc Committees of the postgraduate School. This office is in charge of issuing notices of meetings, preparation of agenda and minutes for meetings. The present head of the office is Dr. O.A. Olutade, a Senior Assistant Registrar.

f) Admissions Section

The section is in charge of admission into the postgraduate programmes in the University. The office is also responsible for the clearing of the students after admission. The present head of the section is Mrs. Maria Mandu-Ekpenyong an Assistant Registrar. She is hardworking, amiable, experienced, trustworthy, principled and firm but quiet.

g) Accounts Section

Payments for all the transactions in the Postgraduate School are made in this section. The officer in charge of the office is Mrs. O.M. Nwosu, a Principal Executive Officer. The officer briefs the Dean regularly on how all payments from the School are remitted to the Grants Section of the University Bursary. An Expenditure Control Unit was opened in December 2005 as part of efforts to speed up the processing of honoraria and other claims by External Examiners. I also developed a habit of requesting for a monthly written statement of all expenditures. This afforded me an opportunity to regularly monitor the performance of our budgetary estimates. The Head of the section is responsible to both the Bursar and the Dean of the Postgraduate School. This section currently has only two regular UI staff. This section should be upgraded to a full-fledged Finance Section to be headed by a Chief Accountant as in the College of Medicine.

h) Audit Unit

A section of the Main Audit Unit is located in the Postgraduate School. It is headed by Mr. R. S. Sodeinde.

V. STAFFING

I regret to inform you that the Postgraduate School is grossly understaffed. The number of staff allocated to the School is grossly inadequate for the enormous responsibilities of the school which can be regarded as a "mini university" in terms of responsibility, especially considering the anticipated 60:40 Postgraduate: Undergraduate student enrolment shift.

VI. FINANCE

(a) Sources of Funds

The following are the sources of funds accruing to the Postgraduate School.

i) Tuition Fees

Unlike the situation at the undergraduate level, the postgraduate students pay tuition fees. The amount paid depends on (a) the mode of study of the student (full-time or part-time),

(b) The discipline (Science or Art based) and (c) the type of programme (academic or professional). The amount paid by each category of student is presented in Appendix 1.

All monies collected through this source are paid with certified bank drafts. Cash in whatever form, is not collected in the Postgraduate School. The money is lodged in the Grants Section of the Bursary.

The main account of the Postgraduate School is in Afribank, UI Branch. A much smaller account (PG Development fee) is in First Bank U.I. Branch. Please note that several new generation banks will approach you, soliciting your support to transfer PG account to their banks. Please be careful concerning these overtures.

(ii) *Application Forms*

During every session forms are sold to the intending postgraduate students. Current prices of the forms are ₦7000 for the academic programmes and ₦10,000 for professional programmes. Forms are purchased with bank drafts and the drafts are regularly paid to the postgraduate account 6/556/87 with the Grants Section of the Bursary. The Senate through your recommendation and that of the Postgraduate Board can change the above prices as it deems fit.

(iii) *Other Academic Fees*

Other sundry fees, include change of course, transcripts, etc. All these fees are paid with certified bank drafts. Please note that all these fees are subject to change by the Senate of the University through the Board of the Postgraduate School.

(iv) *Internally Generated Revenue*

Due to complaints by students as to the hassles they used to go through in procuring bank drafts from the banks near the University, we approved the requests by AFRIBANK and WEMA Bank to be selling drafts within the premises of the Postgraduate School. However, we negotiated with their respective managements to be supporting the School by paying to us 10% of the amount realized as commissions from the sale of drafts. This is remitted to us quarterly. The records of the transactions are with the Secretary to the Dean and the PEO (Accounts).

(v) *Publications*

We have been involved in publications of academic titles, mainly the Proceedings of our Workshops/Seminars and the Interdisciplinary Research Discourse. Copies of these are made available to all members of the academic staff. In order to recoup our production costs, we sell the remaining copies through the University of Ibadan Bookshops. A major indirect way of sustaining our publications is that copies of relevant books are made available to all new postgraduate students as part of their registration package, for which each student pays a Publication Fee of ₦2000.00

(iv) *Goods and Services and Allocation from the University*

The University did not give any allocation to the Postgraduate School during my tenure. The Postgraduate School is regarded as a revenue generating Unit for the University as a whole.

(v) *Donation to the School*

Donations are usually made to the School for specific purposes. The two donations currently made to the School are:

1. *Bashorun M.K.O. Abiola Fellowship*. In 1992 or thereabout, Bashorun M.K.O. Abiola donated ₦1,000,000 to the School for the annual award of Postgraduate Research Fellowships to students and travel grants to both students and lecturers. The money is in the Grants Section of the Bursary and is in fixed deposit in Afribank. The interest accrued on the money is used for the award of the Grants. The code for the account is 6/556/90 with Grants Section of the Bursary.
2. *Postgraduate School Endowment Fund for Oyo State Students*. During the tenure of Major-General Adisa as the Governor of Oyo State, he donated some amount for the welfare of Oyo State Post-graduate students. The donation is in the Grants Section with code 6/556/89. I did not operate this account during my tenure. My predecessor did not operate it either.

Postgraduate School Accounts with Grants Section

(b) Postgraduate School Accounts with Grants Section of the Bursary

All monies accruing to the Postgraduate School are kept in the Postgraduate School accounts with the Grants Section of the Bursary. These accounts with their codes are as follows:

<u>Description of the Account</u>	<u>Code Number</u>
Deptal Vote (Including Faculties/Institute)	6/556/73
Bench Fees	6/556/73B
Academic Vote	6/556/74
Thesis and Courtesy Vote	6/556/75
Interdisciplinary Research Vote	6/556/76
Social Work Account	6/556/78
Non-Tuition Fee Account	6/556/81
PG Fellowship & Prizes	6/556/84
Application Form Fees Vote	6/556/85
Tuition Fees	6/556/87
Building Fund	6/556/88
PG Schl. Endowment Fund for Oyo State Students	6/556/89
MKO Abiola Postgraduate Fellowship	6/556/90
PG School Development Fee	6/556/101
PG Examination Fee	6/556/103
Insurance Premium	6/556/103B
Internally Generated Fund	6/556/104
Transcripts	6/556/105
Postgraduate School Publications	6/556/106

Money is usually withdrawn from any of this vote through normal Local Purchase Orders (LPOs) or Salary Advance. The salary advance forms and LPOs are usually sent to the Bursar through the Chief Accountant (Grants) who in turn sends them to the Vice-Chancellor for approval. No purchase is made by the Postgraduate School through any of the vote without the approval of the Bursar and the Vice-Chancellor.

Purchases by departments/faculties from 5/556/73 (Departmental Votes) must pass through the Postgraduate School for proper book keeping. All the amounts credited to all the departments are kept in ledgers kept by the P.E.O. (Account) who must confirm the balance of the amount of any department making a purchase before the Dean signs the LPO/Salary Advance from that Department. The P.E.O. (Accounts) will brief you on this operation.

VII. DISTRIBUTION OF REVENUE FROM POSTGRADUATE SCHOOL AMONG RELEVANT UNITS IN THE UNIVERSITY

The revenue generated by the Postgraduate School is shared in the following proportions:

University	5%
Postgraduate School	25%
Departments/Programmes	65%
Deans/Faculty Offices	5%
TOTAL	100%

VIII. FINANCIAL ADMINISTRATION OF THE POSTGRADUATE SCHOOL

Please note the following for the smooth financial administration of the Postgraduate School.

Budget Preparation

It is compulsory to prepare a budget every session for all the financial activities of the Postgraduate School. The budget must be approved by the Finance Committee of the Postgraduate School made up of:

1. Deputy Vice-Chancellor (Academic) - **Chairman**
2. Dean, Postgraduate School
3. Sub-Dean, Postgraduate School
4. A Representative of the Faculty of Arts & Institute of African Studies
5. A Representative of the Faculty of Education & Inst. Of Education
6. A Representative of the Faculty of Technology
7. Two Representatives of the College of Medicine and Faculty of Pharmacy
8. A Representative of the Faculty of the Social Sciences
9. A Representative of the Faculties of Agriculture and Forestry and Veterinary Medicine
10. Secretary, Postgraduate School - **Secretary**

Apart from the DVC (Academic), Dean and Sub-Dean of the Postgraduate School, all the other members are elected by the Board at a meeting of the Board of the Postgraduate School. Only members of the Board of the Postgraduate School can be elected to the Finance Committee.

Tenders Board

The School has a tenders board in respect of contracts in excess of ₦100,000 and up to ₦350,000. The board is made up of:

- The Dean, Postgraduate School – Chairman
- The Dean, Faculty of Arts
- The Dean, Faculty of Science
- Deputy Registrar/Secretary to the Postgraduate School
- Sub-Dean, Postgraduate School
- Principal Executive Officer (Accounts) - Secretary

Any contract beyond ₦350,000 should be forwarded to the Vice Chancellor. These amounts were fixed when the value of the Naira was higher. The situation is now anachronistic and should be reviewed especially as it concerns the value of the tenders. At any rate, currently, all purchases/contracts above ₦100,000 (Fifty Thousand Naira) must be approved by the Vice Chancellor. I hasten to add that the Tenders Board was not operated throughout my tenure.

Signing of Local Purchase Orders (LPO)

All Local Purchase Orders emanating from the School are to be signed by the Dean and the Secretary to the Postgraduate School.

Imprests

Imprests are taken both by the Dean and the Secretary of the Postgraduate School for day to day running of their different offices. At present each office takes ₦50,000 and ₦25,000 respectively. The Sub-Dean keeps an imprest account of ₦10,000 while the Accounts and Audit sections operate imprest accounts of ₦3000 each. A special Postage Imprest account of ₦20,000 is being operated by the Records Section, mainly to take care of expenses incurred in respect of transcripts of academic records.

IX. ACTIVITIES AT POSTGRADUATE SCHOOL

The Postgraduate School is involved in many activities in its pursuit of academic excellence and administrative efficiency. I will first list the activities and then I will comment briefly on them.

Academic Activities

- Preparation of synopsis of abstract of theses
- Initiation of new Postgraduate Programmes
- Production of annual reports and newsletters

Workshops/Seminars on Aspects of Research Methodology
Interdisciplinary Research Discourse Series
Award of Local Conference Grants to Postgraduate teachers
Award of Overseas Conference Grants to Postgraduate Teachers
Postgraduate Students' forum
Computerization of students and other records at Postgraduate School

Outreach Activities

Relationship with National Universities Commission of introduction of new academic programmes and other matters relating to Postgraduate training.
Premier role in Committee of Deans of Postgraduate Schools in Nigerian Universities
Linkage with different foreign missions
Linkage with Companies and Industrialists
Linkage with different UN agencies such as WHO, UNICEF, FAO, UNESCO and with AAU

Brief Comments on the activities

(i) Synopses of Abstracts of theses

As you know, the Postgraduate School publishes Synopsis of abstracts of Ph.D Theses. The University community appreciates this effort greatly. The most edition covered 2002-2004. Please make necessary arrangements to produce for other sessions in order to make the publication up to date.

(ii) Research Frontiers

Research Frontiers, the newsmagazine of the Postgraduate School was first published in 2003 to disseminate information about the School. Two editions were planned per year, although it can be time consuming getting a good-quality production. The first issue is expected to come out in May and the second in November as a Special Convocation Edition. Graduating students are always eager to buy copies as souvenirs since it invariably contains their names.

(iii) New Postgraduate Programmes

Since 1973 when the Federal Government designated our University as the Postgraduate University of Nigeria, efforts have been made to increase the number of Postgraduate programmes in the University.

You should encourage the department to initiate new programmes especially professional ones. During my tenure several new programmes were approved by the Board of Postgraduate School. I need to emphasize that the Faculty of Dentistry is the latest and last Faculty in the University to have a Postgraduate programme. This is a major achievement.

(iv) Interdisciplinary Research Discourse Series

The Discourse is now a permanent feature in the activities of the Postgraduate School. Your first task in this direction is to contact those who will lead the discourse for the remaining part of this session and the next session. The Interdisciplinary Research Seminars are given by distinguished academicians and other eminent resource persons from government and industry on topical research issues.

(v) Postgraduate Students' Forum

This forum is a new innovation designed to familiarize new and old postgraduate students in the University with the activities at the Postgraduate School and to impress upon them the need to adhere to regulations governing the award of higher degrees in this University. Please continue with these programmes.

(vi) Computerization of the Records at the Postgraduate School

Beginning from 1994, efforts have been made to computerize the records in the Postgraduate School. In order to achieve this aim, a Data Processing Unit was set up and the Sub-Dean oversees this Unit. Computer hardware was procured and programmes were written. It is now possible for the computer section to produce students transcripts and other records on demand. Software have also been developed for Thesis examination monitoring, Admission process and Final management.

We have just launched a new website for the University of Ibadan Scholarly Publications Global Access. This initiative is expected to improve the visibility of journals and other scholarly works published in the University of Ibadan.

The Outreach activities are very important to the image of the school as the premier Postgraduate School in Nigeria. Prompt attention should be given to any communication from NUC because it is my opinion that the Commission uses our School as a barometer for gauging Postgraduate activities in Nigeria. The role of our School in the activities of Committee of Deans of Postgraduate Schools in Nigerian Universities (CDPGNU) cannot be over-emphasized. All Deans of Postgraduate Schools in Nigeria look towards Ibadan for leadership. You should play this important role with tact and caution. Regular attendance at the meetings of the committee is imperative. Other Deans will learn from you instead. I was appointed the Chairman.

I was appointed the Chairman of the Linkages Sub-Committee of the CDPGS at the 30th meeting of the Committee held at the University of Calabar in August 2005. The final report of the Sub-Committee is due for submission at the next meeting at the Usmanu Dan Fodio University, Sokoto, in September 2006.

The Chairmanship is rotated among Universities while the Secretariat is permanently in the University of Lagos.

With regard to linkage with Companies and Industrialists, you should continue the on-going effort to interest companies and Industrialists in the development of the school.

CONCLUSION

It is a great and unique opportunity for one to be the Dean of this prestigious Postgraduate School in Africa. The position, like every sensitive position in the University, carries a lot of responsibility with it. First among these responsibilities is the

need to maintain a high standard for which the school is reputed. It is therefore imperative for the Dean to insist on strict adherence to rules and regulations governing the award of Higher Degrees in the University.

The booklet containing the regulations governing the award of higher degrees is available in the office, so also is the one containing the guidelines for writing theses and dissertations. You should familiarize yourself with these regulations and guidelines, and insist that they should be followed to the letter.

As part of the efforts to prevent students from overstaying is the introduction of Annual Progress Report. No M.Phil or Ph.D student is allowed to register without he or she submitting an annual report on his or her work in the previous session. This report is designed to help the Postgraduate School monitor the progress of each student. It will also help the Dean to take decision on any request for any extension of time by the student. Please continue this practice. The submission should be strictly enforced if the idea is to survive.

In view of your position as a former Sub-Dean Postgraduate School (2001-2003) most issues in this note are familiar to you. However, I am available to clear up any matter with you at anytime you request me to do so. Finally, the School is lucky to have devoted and loyal staff who work together as a member of the same family. Please carry them along in your administration. God bless you.

Professor A.I. Olayinka

SECTION 2

MAJOR ACHIEVEMENTS OF THE POSTGRADUATE SCHOOL, 2002-2006

1. Improved revenue generation

There has been a 253% increase in the total revenue generated by the Postgraduate School over the last four years from about ₦97.6 million in 2001/02 session, to about ₦344.5 million during the 2004/05 session. Funds accruing to the University, academic departments and the Postgraduate School have thus increased substantially. This has had a salutary effect on the running of postgraduate programmes in the University. First, the problem of lack of funds hitherto associated with payments of internal and external examiners' honoraria, postgraduate supervision allowances, etc. has abated. Second, academic departments have in the process been able to improve the teaching, learning and research environment from their postgraduate funds. Third, the Postgraduate School has also improved on its internally generated funds to support activities related to her core mandate.

The amount of money in each of the PG School Votes as at mid-July 2006 is shown in Appendix 2, while details of the performance of our budget for 2005/06 are given in Appendix 3.

2. The UI Postgraduate School Scholarship Scheme (UIPGSSS)

The *UIPGSSS* was introduced during the 2002/03 session, to enable research students with outstanding potentials to undertake PhD programmes in the University of Ibadan. The Scholars receive full funding support, including payment of all fees and a monthly stipend which currently stands at Ten Thousand Naira, from the PG School and they serve as teaching/research assistants in their respective departments. A total of 19 PhD students have benefited so far.

3. The UI Postgraduate School Teaching and Research Assistantship Scheme (UIPGSTRAS)

The *UIPGSTRAS* was established during the 2003/04 session to complement the *UIPGSSS*, with partial funding support, comprising a monthly stipend, from the Postgraduate School. A total of 26 scholars have benefited so far.

These two highly competitive schemes are part of incentives to ensure that Ibadan remains the foremost and first choice institution for advanced learning and research in the country. It is a delight to note that some of the candidates who won awards under these schemes have since completed their PhDs and joined the various faculties as lecturers. It is our sincere hope that the initiative will greatly increase the inflow of new and younger hands into the academic community at Ibadan.

4. Funding Support to Academic Units for the Publication of Learned Journals

The Postgraduate School was mandated during the 2002/03 session to complement efforts by academic units in publishing peer-reviewed journals that meet international standard. No less than 13 academic journals are supported annually, under this scheme (Table 1).

5. Maintenance of an active academic environment through the Interdisciplinary Research Discourse Series

A total of 20 such lectures were organised in the last four years. At least nine of the participants came from outside the University of Ibadan, in line with the vision of the founding fathers of the Discourse Series, to bring the town and gown closer. The complete list is given in Table 2. Three more lectures are planned till the end of July 2006.

6. Establishment of new postgraduate courses

A total of 33 new postgraduate programmes, based in 22 Departments were approved by Senate (see Table 3). These comprised both academic and professional courses. The Clinical Sciences, which hitherto had very few academic postgraduate programmes, in particular featured prominently. Most of these courses have since taken off while some others are in the process of being approved by Senate.

7. A comprehensive review of the regulations governing higher degrees

After extensive discussions and deliberations by various sub-Committees and Ad-Hoc Committees of the Curriculum Committee, Executive Committee and the Board of the Postgraduate School, Senate approved *The 2004 Regulations Governing Higher Degrees* in the University of Ibadan (ISBN 978-37883-0-2). The entire postgraduate curriculum is now being reviewed and revamped taking cognisance of recent trends and developments in the respective disciplines. The detailed listing of the status of the various programmes and the status of the approval process can be obtained from the Committees Officer.

8. Organisation of Seminar, Workshops and Symposium on Aspects of Research Methodologies & Research Management including the following:

- Seminar on Re-engineering and Repositioning the Postgraduate School, University of Ibadan (2 October 2002)
- Workshop on Writing Grant-Oriented Research Proposals (17 and 18 July 2003)
- Workshop on Writing PhD thesis (23 and 24 February 2004)
- Workshop on Methodology of Basic and Applied Research (1 to 5 November 2004)
- Workshop on Contemporary Issues in Research Supervision (15 and 16 March 2005)
- Workshop on Globalisation of Scholarly Journals (27 and 28 September 2005)
- Workshop on Scholarly Writing and Publications (23 and 24 November 2005)
- Symposium on Tracking the Impact of Research: How and Why? (13 January 2006)
- The Second Workshop on Methodology of Basic and Applied Research (22 to 26 May 2006)

It is gratifying to note that these outreach programmes were well attended from both within and outside the University of Ibadan. We are particularly grateful to all the

resource persons/facilitators without whose quality contributions we probably would not have recorded such successful outings.

The Proceedings of the Seminar/Workshops/Symposium have since been published. Moreover, some of the policy issues that emanated from them are being implemented; these include the following:

- *Guidelines for writing theses and dissertations and the UI Manual of Style (UIMS)*
- *Code of Practice and Ethics for Research Degree Programmes*

The success of these programmes has not gone unnoticed by our sister universities. I have received invitation as a resource person from some of them to take part in workshops organised by their respective Postgraduate Schools. These include the following:

- The First University of Calabar Graduate School Lecture Series, 28 July 2004.
Paper presented: *Strengthening academic linkages and collaboration in universities.*
 - The First Workshop on Research for National Development, Olabisi Onabanjo University, Ago-Iwoye. 15 and 16 December 2004
Paper presented: *Perspectives on conducting research in Nigeria.*
 - Tai Solarin University of Education Workshop on Academic Culture in Contemporary Universities: Challenges in Transiting Tertiary Institutions. Gateway Hotel, Ijebu-Ode, 17 and 18 August 2005
Paper presented: *University research, grant-winning research proposals and ethics in academic publications.*
 - The Inaugural Postgraduate Seminar, Lagos State University, Ojo. 1 December 2005.
Paper presented: *Quality assurance in postgraduate education in Nigeria.*
 - The First Workshop on "Postgraduate Studies in LAUTECH", Ladoke Akintola University of Technology, Ogbomoso, 5 April 2006.
Paper presented: *Postgraduate Studies: Bedrock of Research and Development.*
 - The Centre for Human Rights and Gender Education (CHURGE), Tai Solarin University of Education Capacity Building Workshop, Ijebu-Ode, 6 June 2006
Paper presented: *Writing grant winning research proposals*
 - The Silver Jubilee Celebration of the Founding of the School of Postgraduate Studies, University of Lagos. 22 July 2006.
Paper to be presented: *Issues in Postgraduate Research Supervision: The Roadmap to Academic Excellence- The University of Ibadan Experience.*
9. We also organised a Symposium to mark the *African University Day 2005* with the theme: *QUALITY ASSURANCE IN HIGHER EDUCATION AS A TOOL FOR*

COMPETITIVENESS, QUALITY PRODUCTS AND EFFICIENT SERVICES. This was held on 20 December 2005.

10. *Quality assurance in postgraduate training and research*

The Postgraduate School has taken a number of measures to improve the quality of our postgraduate training and research. These include:

- Recommending to Faculty and Institute Postgraduate Committees that a Sub-Dean (Postgraduate) should be someone of sufficient seniority in order to give credibility to our postgraduate matters. Sub-Dean (Postgraduate) should be of the rank of at least a Senior Lecturer. This proposal was gladly accepted and implemented accordingly.
- Insisting on scrutinizing the Curriculum Vitae of proposed external examiners, to ensure that such scholars are demonstrably research-active. Examiners for PhD theses are expected to be of the grade of either Reader or Professor. The relevant provision is contained in Section 65 of our *Code of Practice and Ethics for Research Degree Programmes* published in January 2006:

The University requires that external examiners be demonstrably research-active in relevant fields. The proposed examiner must *have attained both national and international eminence* in a particular academic discipline relevant to the candidate's research topic, and must be of the academic or equivalent status of at least a Reader or equivalent.

We have had occasions to reject some nominations for external examiners on account of this.

- Detailed scrutiny of Title and Abstracts of Theses submitted to the Executive Committee. The primary objective of this remains to explore ways of enhancing the quality of research coming out of the University of Ibadan.

11. *Research publications*

We gave impetus to academic publications and these were widely circulated both within and outside the University of Ibadan. Many members of the community have acknowledged the usefulness of these materials as an aid in their teaching and research. A comprehensive listing is presented in Table 4.

12. *The University of Ibadan Scholarly Publication Global Access (UISPGA)*

The Postgraduate School is making efforts aimed at generating awareness among scholars, researchers and students on the need to raise the standards of scholarly publications to a pedestal of global accessibility and acceptability. In this regard, the University of Ibadan Scholarly Publication Global Access (*UISPGA*) committee was inaugurated to, among others, determine a set of criteria, as well as facilitate the means by which these criteria can be realized by each Management/Editorial Board of University of Ibadan-based journals. It is intended that only journals that meet these criteria, or show promise, shall be listed for local indexing by the *UISPGA* committee,

and launched on its website for global accessibility, and for such purposes as facilitation of abstracting and indexing of contents.

13. ***Conference Grants for Postgraduate Teachers (Local awards).***

The Conference Grants Scheme for Postgraduate Teachers was established by the Postgraduate School in the year 2000 to enable postgraduate teachers to attend and present papers at local conferences. We increased the monetary value of each award from Fifteen Thousand Naira to Twenty Thousand Naira as well as the number of awards made per session. No less than 336 awards were made from 2002 to 2006.

14. ***Overseas Conference Grants for Postgraduate Teachers***

As part of our mandate to encourage scholarship, a scheme of Overseas Conference Grants for Postgraduate Teachers was established by the Postgraduate School in 2004/05 session to enable postgraduate teachers at the University of Ibadan to attend and present their research findings at learned conferences outside Nigeria. The maiden award was made in September 2005, with some 43 academics benefiting. On account of the enthusiasm shown by many interested and qualified applicants, a supplementary award was also made in April 2006 with 34 recipients. Each award carries a monetary value of One Hundred Thousand Naira. It is intended that this initiative will continue and be stepped up, in terms of both the value and the number of annual awards, in the years ahead. It should be possible for every interested postgraduate teacher to benefit from this scheme at least once in the next three or four years.

The University administration is reviewing the modalities for local and overseas conference grants. There is an Ad-Hoc Committee for this under the Chairmanship of the Deputy Vice-Chancellor (Academic), with the Bursar, Dean Postgraduate School and Deputy Registrar (Academic) as members. Under the proposed regime, the Postgraduate School will only be expected to provide a counterpart funding, estimated at Ten Million Naira per session, while the University will also provide a matching grant of the same amount. The Ad-Hoc Committee has just concluded work on this and the report is to be submitted to the Committee of Provost and Deans (COPD), for onward transmission to Senate. Henceforth, all that the Postgraduate School needs to do is to provide a sum of Ten Million Naira in her 2006/07 budget for this purpose, while the responsibility for announcement, screening and award will be that of the COPD.

It is not unlikely that you will receive requests from many members of the academic staff requesting sponsorship to attend conferences. Pending the time the new scheme fully takes off, I suggest you discuss with the Deputy Vice-Chancellor (Academic), on what to do to prevent a lacuna.

15. ***Establishment of The University of Ibadan Postgraduate School Endowment Fund***

We established *The University of Ibadan Postgraduate School Endowment Fund* in 2003, with investments in blue-chip companies quoted on the Nigerian Stock Exchange. A modest sum of Thirty Million Naira only (₦30, 000, 000.00) had been invested as at March 2006. It is contemplated that the dividends and capital appreciation from this

source will be used in the years ahead to increase the capacity of our postgraduate teachers and students, as well as to improve the teaching and learning environment.

As at 30 June 2006, we have investments worth N30, 630,748.00 in 30 companies. The details are given in Appendix 4. Our stockbrokers are Dominion Trust Limited, and all the processing is done through the Bursar who has been very helpful indeed in attending to our requests. The share certificates are also in the custody of the bursary.

16. *Processing of Degree Certificates and Students' Transcripts*

The Postgraduate School has cleared the backlogs of higher degree certificates some of which were hitherto in arrears by as much as five years. We are now up-to-date and graduands can collect their degree certificates as early as the day of convocation. Moreover, we have generated transcripts for all former postgraduate students of the University. We were able to capture some 34, 636 transcripts of academic records for alumni and alumnae who registered for higher degrees from 1975/76 to the 2003/04 session. Transcripts can now be collected with ease and at a much reduced waiting time. We are now more pro-active. The instruction to the relevant staff in the Data Processing Unit of the Postgraduate School is to generate the transcripts as soon as the results are approved by Senate and this has helped considerably. Data from the Records Section of the Postgraduate School indicate that in the period from 1 February to 9 June 2006, requests were received for processing of 326 transcripts. *It took an average of 4.2 working days between the point of payment and the final collection of the endorsed manuscripts.* This satisfactory quality of service delivery has contributed towards improving the image of the university.

17. *Counterpart Funding Scheme for the Purchase of Computers*

To improve ICT competencies of our postgraduate students, we are partnering with all the academic units through a Counterpart Funding Scheme for the Purchase of Computers. A total of 60 units of computers and accessories have since been supplied by the Postgraduate School under this scheme. The list of academic units that have benefited till date is shown in Table 5.

18. *Retreat on Improving the Technical Efficiency of Operations in the Postgraduate School*

We held a Retreat in March 2006 involving all the senior technical and administrative staff of the School. We brought in two external consultants to present papers on how we can add value to all our operations and become more focused and customer-friendly. The participants all agreed that the experience gained impacted positively on their day-to-day official engagements. You may wish to have a re-run of this retreat as soon as you settle down, more so when there has been a very high staff turn-over since our first outing.

19. *Internet Connectivity for academic units*

The Postgraduate School funded the provision of *ICT Infrastructural Support* to the five Faculties which did not benefit from the 1st Phase. These included the Faculty of Basic Medical Sciences, Faculty of Agriculture and Forestry, the Faculty of Science, the

Faculty of Law and the Faculty of Pharmacy. The initiative has strengthened the teaching and research capabilities of the respective academic units.

20. *Processing of claims by External Examiners*

For a very long time now, the Postgraduate School has received two major types of complaints about the honorarium and other claims by examiners for our postgraduate examinations.

First, it has been suggested that the amount paid as honorarium to our examiners is no longer realistic, in the light of inflationary trends in the economy since these amounts were fixed in the early 1990's. This has led to a situation where many prospective external examiners have turned down our requests. If this situation continues, we may not be in a position to attract distinguished external examiners, an essential quality assurance measure for our postgraduate training. In response to this we took the liberty to investigate what obtains in other sister universities in the country and it was confirmed that our rates are the lowest, especially with respect to the amount paid to examiners of Master's degree candidates. Similarly, by our extant regulations, Sub-Deans (Postgraduate) are required to attend all oral examinations of research degrees in their respective Faculties, as representatives of the Postgraduate School. Invariably they contribute intellectually to the conduct of the examinations. We proposed that the remuneration to this category of internal examiners also be increased. This has been approved by the Board and is awaiting transmission to Senate.

Second, there is a protracted delay in processing the claims of our external examiners. The problem with delay in processing of claims is being addressed by the Postgraduate School, in active collaboration with the Bursary and Internal Audit Units. In this respect the Account Section has been reinforced with the deployment, in December 2005, of some Bursary Staff to be in charge of Expenditure Control within the precincts of the Postgraduate School. This has greatly reduced the bottlenecks hitherto faced with the procedure. We also organised an interactive session involving Heads of Departments, Secretary to Heads of Departments, the Postgraduate School, Bursary and Internal Audit. Our ultimate objective is to have a seamless process whereby our external examiners can collect their entitlements before departing from the campus of the University of Ibadan consequent upon completion of their assignments.

With active support of the Bursary and Internal Audit, cheques in respect of claims by external examiners can be ready same day if the forms are correctly filled out and brought to the Postgraduate School before 12.00 noon.

21. *Staff training and development*

In order to enhance their administrative and technical skills, many members of staff of the Postgraduate School were sponsored to attend short courses on regular bases within and outside the University. This has led to improved morale of the beneficiaries and the attendant improvement in the quality of service delivery.

22. *Support to other units within the University*

Based on demand, and in spite of our limited funds, the Postgraduate School has had to provide token supports to other units within the University, both academic and non-academic, especially in terms of enhancing their ICT infrastructures. We recently funded

the emplacement of a CyberCafe in Tafawa Balewa (Postgraduate) Hall, at a cost of about ₦630,000.00.

23. *Maintenance of Facilities*

Our physical facilities are given a facelift on a regular basis. The old block housing the Sub-Dean's office, Examinations, Records and the Store was rehabilitated in 2003/04. We also worked on the drainage in and around the premises. In order to take care of increasing roles and functions of the Postgraduate School and the need to take care of future expansion and space requirements, we requested from the University central administration the space vacated by the Department of Agricultural Extension and Rural Development. The request was granted and renovation work is expected to commence shortly. An inventory of items/equipment in the Dean's Office is given in Appendix 5.

24. *Constitution for the Election of Dean and Sub-Dean, Postgraduate School*

We produced a Constitution for the election of Dean and Sub-Dean, Postgraduate School. The document was approved by the Executive Committee, Board and finally Senate.

25. *Hosting of the 31st Meeting, Committee of Deans of Postgraduate Schools in Nigerian Universities*

The University of Ibadan was given the hosting right for the 31st Meeting of the Committee of Deans of Postgraduate Schools (CDPGS) in Nigerian Universities¹. The meeting was held from 25 to 28 April 2006, and it was widely acknowledged by the guests as one of the most successful of such meetings in recent times.

26. *Induction programme for new postgraduate students*

The maiden induction programme for postgraduate students was held on 13 September 2005. The aim of the programme is to enable them to acquire an understanding of the academic and social environment within which they will be working. The induction programme is intended to familiarise students with the University system through an introduction to the University, discussion of matters relating to students' relationships with the institution including, induction into matters relating to students' relationship with the Postgraduate School as well as information about the opportunities to meet other research students and staff, and about opportunities to broaden their knowledge through seminars, conferences, workshops and other similar fora.

27. *Some seemingly intractable matters that were resolved amicably*

We encountered some near-crisis situations during the tenure but most of them were resolved to the satisfaction of all parties involved. These included the following:

- PhD oral examination of Olubunmi Olukemi, Erinle-Dosunmu, Dept of Human Nutrition. (Chairman of Investigation Panel: Prof Dapo Adelugba)
- Conversion from MPhil/PhD to PhD of O. S. Ikponwoba, Dept of Forest Resources Management (Chairman of Investigation Panel: Prof AAB Agbaje)

¹ The last time the University of Ibadan had such an opportunity to host the CDPGS was in 1994.

- Alleged case of Plagiarism and Conversion from MPhil/PhD to PhD of Anthonia Utoh, Institute of Education (Chairman of Investigation Panel: Prof SO Abogunrin)
- Establishment of Tourism Programme in the University (Dept of Wildlife and Fisheries Management vs Dept of Archaeology and Anthropology (Chairman of Investigation Panel: Prof OO Olorunsogo). Based on the report of the Prof Olorunsogo Committee, the Vice-Chancellor subsequently set up an Ad-Hoc Committee for the Establishment of an Institute of Tourism under the Chairmanship of the former Deputy Vice-Chancellor (Administration), Prof MO Filani.
- Establishment of Master of Information Systems, Africa Regional Centre for Information Science (Chairman of Investigation Panel: Prof O Omole)
- PhD oral examination of Polycarp Okafor (Investigated by Dean on the mandate of the Board of the Postgraduate School)
- Effective date of Award of PhD to Polycarp Okafor, Dept of Biochemistry (Investigated by Dean on the instruction of the Vice-Chancellor)

ACKNOWLEDGEMENTS

We are grateful to the University administration, first under the able leadership of the 9th Vice-Chancellor, Prof Ayodele O. Falase, FAS, NNOM, and his worthy successor, Prof. Olufemi A. Bamiro, FNSE. We thank the Deputy Vice-Chancellors, former and present, namely Prof. O. Ofi, Prof. J. A. Akinwumi, Prof Abiola I. Odejide and Prof. Ayoade O. Ogunkunle for their immense contributions towards the growth and development of the Postgraduate School. Mention must also be made of the support of the Registrar, Chief (Mrs) Moji Ladipo, mni; the Bursar, Alhaji J. A. Bankole and the Acting University Librarians, past and present, Dr Georgina D. Ekpenyong and Mrs Adejoke Scott-Emuakpor, respectively. The Provost, College of Medicine, Prof. I. F. Adewole, provided invaluable support to all our programmes. I thank all members of Senate, the Board, the Executive Committee, the Curriculum Committee and the Finance Committee of the Postgraduate School for their unqualified support. I received unflinching support from the Sub-Deans who served with me: Prof. Labode Popoola, Dr Victor O. Taiwo and Dr Victor O. Adetimirin, respectively. The same goes for the Deputy Registrar/Secretary namely Mrs Elizabeth I. Ette and Mrs Nkechi Egbunike, respectively. I wish all of you the greatest joy in life and pray that you will achieve all your heart desires. I am also grateful to all the staff of the Postgraduate School for their hardwork and commitment. With the collective effort of all of us the incoming administration of the Postgraduate School will attain yet greater heights in the years ahead.

Table 1. LEARNED JOURNALS SUPPORTED BY THE POSTGRADUATE SCHOOL SINCE 2002/03

SERIAL NO	ACADEMIC UNIT	JOURNAL
1	FACULTY OF ARTS	IBADAN JOURNAL OF HUMANISTIC STUDIES
2	FACULTY OF SCIENCE	JOURNAL OF SCIENCE RESEARCH
3	COLLEGE OF MEDICINE	AFRICAN JOURNAL OF MEDICINE AND MEDICAL SCIENCES
4	FACULTY OF AGRICULTURE & FORESTRY	IBADAN JOURNAL OF AGRICULTURAL RESEARCH
5	FACULTY OF THE SOCIAL SCIENCES	IBADAN JOURNAL OF THE SOCIAL SCIENCES
6	FACULTY OF EDUCATION	IBADAN JOURNAL OF EDUCATIONAL STUDIES
7	FACULTY OF VETERINARY MEDICINE	TROPICAL VETERINARIAN
8	FACULTY OF TECHNOLOGY	JOURNAL OF APPLIED SCIENCE AND TECHNOLOGY
9	FACULTY OF LAW	IBADAN UNIVERSITY LAW REVIEW
10	FACULTY OF PHARMACY	<i>NO NOMINATION RECEIVED YET</i>
11	INSTITUTE OF AFRICAN STUDIES	AFRICAN NOTES
12	INSTITUTE OF EDUCATION	WEST AFRICAN JOURNAL OF EDUCATION
13	AFRICA REGIONAL CENTRE FOR INFORMATION SCIENCE (ARCIS)	ARCIS READINGS IN INFORMATION SCIENCE AND TECHNOLOGY SERIES
14	CENTRE FOR PEACE AND CONFLICT STUDIES	AFRICAN JOURNAL OF PEACE AND CONFLICT STUDIES

Table 2. THE UNIVERSITY OF IBADAN POSTGRADUATE SCHOOL INTERDISCIPLINARY RESEARCH DISCOURSE SERIES, 2002-2006

S. No	LECTURER & AFFILIATION	TOPIC	DATE
14.	<i>Prof. Francis A. A. Adeniyi</i> Dept of Chemical Pathology, UI.	² <i>The rationale for biomedical scientific research: an overview.</i>	28 -10- 2003
15.	<i>Prof. Francis O. Egbokhare</i> Dept of Linguistics & African Languages, UI	<i>Breaking barriers: ICT, language policy and development</i>	9 -12- 2003
16.	<i>Prof. K. Mosto Onuoha, FAS</i> Shell Professor of Geology, University of Nigeria, Nsukka	<i>Oil and gas exploration and production in Nigeria: Recent developments and challenges ahead</i>	17 -2- 2004
17.	<i>Prof. O. C. Aworh</i> Department of Food Technology, UI	<i>Food Preservation: The art, the science and the technology</i>	20 -4- 2004
18.	<i>Prof. T. Ademola Oyejide</i> Department of Economics, UI	<i>Nigeria in the world trading system: The challenge of multidisciplinary research and policy analysis</i>	8 -6- 2004
19.	<i>Dr. Siyan Malomo,</i> Director-General, Geological Survey Agency of Nigeria, Abuja	<i>Geological survey, mineral exploration and the challenge of barefoot experts</i>	6 July 2004
20.	<i>Prof. Jerome Nriagu, DSc</i> School of Public Health, University of Michigan, Ann Arbor, Michigan, USA	³ <i>Environmental threats to children's health in Nigeria</i>	5 -8- 2004
21.	<i>Prof. Oladele Osibanjo,</i> Department of Chemistry, UI	⁴ <i>The paradox of chemicals, wastes, man and the environment- a challenge to sustainable development</i>	28-9-2004
22.	<i>Dr. Sulayman Ndanusa, OON</i> Director-General, Securities & Exchange Commission, Abuja	<i>The capital market as an alternative source of fund: The role of the securities and exchange commission</i>	19-10-2004
23.	<i>Prof Oye Gureje, DSc</i> Dept of Psychiatry, College of Medicine, University of Ibadan	<i>The de facto health of Nigerians</i>	16-11-2004
24.	<i>Prof M. C. Asuzu,</i>	<i>Modern paradigms in</i>	14-12-2004

² Manuscript yet to be received from author

³ Manuscript yet to be received from author

⁴ Manuscript yet to be received from author

	Dept of Community Medicine, College of Medicine, University of Ibadan.	<i>medical and health science education: whither Ibadan?</i>	
25.	<i>Prof. OlaOluwa Akinyele,</i> Department of Human Nutrition, University of Ibadan.	<i>Poverty, malnutrition and the public health dilemma of disease</i>	1-3-2005
26.	<i>Prof. Olu Odeyemi, OFR</i> Department of Microbiology, Obafemi Awolowo University, Ile- Ife.	<i>Unseen allies of economic development</i>	26-4-2005
27.	<i>Dr Wale Okediran,</i> Member, House of Representatives, Abuja	<i>Reflections on the engaging tripod of literature, medicine and politics</i>	5-7-2005
28.	<i>Prof Aduke Adebayo,</i> Dean, Faculty of Arts, University of Ibadan	<i>Revisiting the academic tradition</i>	6-9-2005
29.	<i>Prof Lai Erinosh,</i> Executive Secretary, Social Science Academy of Nigeria, Abuja	<i>The burden of our women</i>	1-11-2005
30.	<i>Prof. Adeola Olorunnisola,</i> College of Communications, The Pennsylvania State University, University Park, PA 16802-5101, USA	<i>African Media, Information Providers and Emigrants as Collaborative Nodes in Virtual Social & Knowledge Networks</i>	6-12-2005
31.	<i>Prof. P. A. Iwayemi,</i> Dept. of Economics, University of Ibadan, Ibadan.	⁵ <i>Nigeria's oil wealth: the challenges of sustainable development in a non- renewable natural resource dependent economy</i>	14-3-2006
32.	<i>Prof. Charles O. Onocha,</i> Deputy Executive Secretary (Technical), Universal Basic Education Commission, Abuja	⁶ <i>Education sector-wide reforms: protecting diversity and quality in a market driven system</i>	27-4-2006
33.	<i>Dr John N. Akanya, FSAN, OON</i> Director-General, Standards Organization of Nigeria, Abuja	⁷ <i>Standardisation and Nigeria's Economic Development</i>	30-5-2006
34.	<i>Dr J.O. Ologun,</i> TOMIL Trust Ltd, Lagos	⁸ <i>Facing Retirement with a Smile</i>	27-7-2006

⁵ In Press

⁶ Manuscript yet to be received from author

⁷ In Press

⁸ In Press

35.	<p style="text-align: center;"><i>Prof. B. O. Olawuyi,</i> Dept of Archaeology and Anthropology, University of Ibadan</p>	<p style="text-align: center;">⁹<i>The Undergraduates and Professors in a Shared Discourse: Inaugural and Acknowledgments as a Cultural Critique</i></p>	11-7-2006
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⁹ In Press

Table 3. New Postgraduate Programmes approved by Senate, 2002-2006

S. No	ACADEMIC UNIT/DEPARTMENT	PROGRAMME
1	Epidemiology, Medical Statistics and Environmental Health	Master of Public Health in Field Epidemiology MPH in Medical Demography
2	Anaesthesia	MSc and PhD in Anaesthesia
3	Dentistry	Master of Dental Science MPhil and PhD in Dentistry
4	Obstetrics & Gynaecology	MSc, MPhil and PhD in Human Reproductive Biology Professional Master of Health Science (MHS) in Population and Reproductive Health Postgraduate Diploma in Population and Reproductive Health
5	Social Work	Modification of the Professional Master of Social Work Postgraduate Diploma in Social Work
6	Surgery	MSc in Surgery MPhil and PhD in Surgery MSc, MPhil, MPhil/PhD and PhD in Bio-Ethics
7	African Studies	MPhil and PhD in Peace and Conflict Studies
8	Special Education	Professional Master for Rehabilitation of Exceptional Persons
9	Psychiatry	MSc in Psychiatry
10	Mechanical Engineering	Professional MSc in Energy Technology and Management
11	Health Promotion & Education	MPH in Population and Reproductive Health
12	Special Education	Professional Master of Rehabilitation of Exceptional Persons
13	Teacher Education	Postgraduate Diploma in Teaching in Higher Education (PGDTHE)
14	Library, Archival & Information Studies	Professional Master of Health Information Management (MHIM) Master of Publishing and Copyright Studies (MPCS)

15	Chemistry	MSc in Environmental Chemistry and Pollution Control Professional Master of Environmental Chemistry and Pollution Control (MECPC)
16	Computer Science	Professional Master of Computer Systems (MCS)
17	Sociology	Master of Project Development and Implementation (MPDI)
18	Institute of Child Health	MPH in Child and Adolescent Health Postgraduate Diploma in Child Health
19	Community Medicine	MPH and PhD in Reproductive and Family Health
20	Human Nutrition	MPH in Population and Reproductive Health Nutrition
21	Philosophy	Master of Professional Ethics (MPE)
22	Archaeology & Anthropology	MA/MSc, MPhil, MPhil/PhD and PhD in Applied Anthropology MA/MSc, MPhil, MPhil/PhD and PhD in Cultural Development Studies

Table 4. Publications by the Postgraduate School, 2002-2006

S. No	TITLE
1.	Bamiro O. A., Oladepo, O., Olayinka, A. I., Popoola, L, and Soyibo, A. 2003. <i>The Planning and Writing of Grant-Oriented Research Proposals</i> . ISBN 978-36969-0-4
2.	Olayinka, A. I. and Popoola, L. 2004. (Eds.) <i>A Directory of Research Funding Agencies</i> . ISBN 978-37168-2-4
3.	Olayinka, A. I., Agbaje, A.A.B., Alonge, T. O., Ekpenyong, G.D, Gbadegesin, A. S., Isiugo-Abanihe, I. M., Oriaku, R., Raji-Oyelade, R. & Taiwo, V. O. 2004. <i>Guidelines to writing a doctoral thesis</i> . ISBN 978-37168-0-8
4.	Olayinka, A. I., Taiwo, V. O., Raji-Oyelade, A. and Farai, I. P., 2005. (Eds.). <i>Methodology of basic and applied research</i> . ISBN 978-37168-9-1
5.	Olayinka, A. I., Taiwo, V. O., Raji-Oyelade, A. and Farai, I. P., 2005. (Eds.). <i>Methodology of basic and applied research</i> . 2 nd Edition. ISBN 978-37883-9-6
6.	Olayinka, A.I., Adetimirin, V. O. and Ojebode, A. 2006. (Eds.) <i>Scholarly Writing and Publication</i> . ISBN 978-38570-5-3
7.	Olayinka, A. I. and Popoola, L. 2003. (Eds.). <i>Re-engineering and Repositioning the Postgraduate School</i> . ISBN-36969-1-2
8.	Olayinka, A. I. and Taiwo, V. O. 2005. (Eds.) <i>Contemporary Issues in Research Supervision</i> . ISBN 978-37883-3-7
9.	Olayinka, A. I. and Adetimirin, V. O. (Eds.). Quality assurance in higher education as a tool for competitiveness, quality products and efficient services. <i>Proceedings of a Symposium to mark The African University Day 2005</i> . ISBN 978-38570-8-8
10.	Akinboye, J. O., 2003. <i>Creativity in Human Development</i> . ISBN 978-36724-3-6
11.	Egbokhare, F. O. 2004. <i>Breaking barriers: ICT, Language Policy and Development</i> . ISBN 978-37168-1-6.
12.	Malomo, S. 2004. <i>Geological Surveys, Mineral Exploration and the Challenge of Barefoot Experts</i> . ISBN 978-37168-8-3
13.	Gureje, O., 2005. <i>The de-facto health of Nigerians</i> . ISBN 978-37883-1-0
14.	Asuzu, M. C., 2005. <i>Modern Paradigms in Medical and Health Sciences Education: Wither Ibadan?</i> ISBN 978-37883-2-9
15.	Oyejide, T. A., 2005. <i>Nigeria in the World Trading System: the Challenges of Multidisciplinary Research and Policy Analysis</i> . ISBN 978-37168-5-9
16.	Ndanusa, S., 2005. <i>The capital market as an alternative source of funds: the role of the Securities and Exchange Commission</i> . ISBN 978-37883-4-5
17.	Aworh, O. C., 2004. <i>Food preservation: the art, the science and the technology</i> . ISBN 978-37168-4-0
18.	Onuoha, K. M., 2004. <i>Oil and gas exploration and production in Nigeria: Recent development and challenges ahead</i> . ISBN 978-37168-3-2
19.	Odeyemi, O. 2005. <i>Unseen allies of economic development</i> . ISBN 978-37883-6-1
20.	Akinyele, O., 2005. <i>Poverty, Malnutrition and the Public Health Dilemma of Disease</i> . ISBN 978-37883-5-3
21.	Adebayo, A. G., 2005. <i>Revisiting the Academic Tradition</i> . ISBN 978-37883-7-X
22.	Okediran, W., 2005. <i>Reflections on the Engaging Tripod of Literature, Medicine and</i>

	<i>Politics</i> . ISBN 978-37883-8-8
23.	Erinosh, L. 2005. <i>The burden of Our Women</i> . ISBN 978-38570-1-0
24.	Olorunnisola, A. A. 2006. <i>African Media, Information Providers and Emigrants as Collaborative Nodes in Virtual Social and Knowledge Networks</i> . ISBN 978-38570-2-9.
25.	Gureje, O., Ogunniyi, A. and Olley, B.O., 2006. <i>Tracking the impact of research in Nigeria</i> . ISBN 978-38570--6-1
26.	Osuntokun, J. 2003. <i>Democracy and the Nigeria Populace-What dividends?</i> ISBN 978-35551-8-9
27.	<i>The 2004 Regulations Governing Higher Degrees in the University of Ibadan</i> ISBN 978-37883-0-2.
28.	<i>Code of Practice and Ethics for Research Degree Programmes 2006</i> . ISBN 978-38570-0-2
29.	<i>Guidelines for writing theses and dissertations and the University of Ibadan Manual of Style (UIMS) 2006</i> . ISBN 978-38570-3-7
30.	<i>Research Frontiers</i> , ISSN 0189-5923. Vol 1 (May 2004)
31.	<i>Research Frontiers</i> , ISSN 0189-5923. Vol 2 (November 2004)
32.	<i>Research Frontiers</i> , ISSN 0189-5923. Vol 3 (November 2005)
33.	<i>Research Frontiers</i> , ISSN 0189-5923. Vol 4 (May 2006)
34.	<i>Synopses of Abstracts of PhD and MD theses, 1998-2000, Vol. 4 No 1; ISSN 1596-4043</i>
35.	<i>Synopses of Abstracts of PhD and MD theses, 1998-2000, Vol. 4 No 2; ISSN 1596-4051</i>
36.	<i>Synopses of Abstracts of PhD and MD theses, 2000-2002, Vol. 5 No 1; ISSN 1596-4043</i>
37.	<i>Synopses of Abstracts of PhD and MD theses, 2000-2002, Vol. 5 No 2; ISSN 1596-4051</i>
38.	<i>Synopses of Abstracts of PhD and MD theses, 2002-2004, Vol. 6 No 1; ISSN 1596-4043</i>
39.	<i>Synopses of Abstracts of PhD and MD theses, 2002-2004, Vol. 6 No 2; ISSN 1596-4051</i>
40.	<i>Title of PhD and MD Theses, 1980-1989</i> . ISBN 978-37168-87-3
41.	<i>Title of PhD and MD Theses, 1990-1996</i> . ISBN 978-37168-7-5
42.	<i>Title of PhD and MD Theses, 1997-2002</i> . ISBN 978-37168-6-7

Table 5 Academic Units that have benefited from the Counterpart Funding Scheme for the Purchase of Computers for use by Postgraduate Students¹⁰.

FACULTY/INSTITUTE	DEPARTMENTS	Total
Arts	European Studies; History; Communication & Language Arts; Classics; Linguistics & African Languages	5
Science	Zoology; Botany & Microbiology; Mathematics; Chemistry; Computer Science; Geology; Physics;	7
Basic Medical Sciences	Chemical Pathology; Haematology; Anatomy; Pharmacology & Therapeutics	4
Clinical Sciences	Physiotherapy; Nursing; Anaesthesia; Obstetrics & Gynaecology; Paediatrics; Community Medicine	6
Dentistry	Dentistry	2
Public Health	Health Promotion and Education; Child Health; Epidemiology, Medical Statistics & Environmental Health; Human Nutrition	4
Pharmacy	Pharmaceutical Chemistry; Pharmaceutical Microbiology; Clinical Pharmacy & Pharmacy Administration; Pharmaceutics & Industrial Pharmacy; Pharmacognosy.	5
Agriculture & Forestry	Forest Resources Management; Agric Extension & Rural Development; Animal Science; Agronomy; Crop Protection and Environmental Biology; Wildlife & Fisheries Management; Agricultural Economics	7
The Social Sciences	Sociology; Economics; Urban & Regional Planning; Psychology; Geography	5
Education	Educational Management; Library, Archival & Information Studies; Adult Education; Guidance & Counselling; Special Education;	5
Veterinary Medicine	Veterinary Medicine;	1
Technology	Electrical and Electronics Engineering; Petroleum Engineering; Civil Engineering	3
Law	Public & International Law; Private & Business Law	2
Institute of African Studies	Institute of African Studies	1
Institute of Education	Institute of Education	1
Africa Regional Centre for Information Science (ARCIS)	ARCIS.	1
Centre for Peace and Conflict	CEPACS.	1

¹⁰ Stand as at 6 July 2006

Studies (CEPACS)		
		60

Appendix 1. SCHEDULE OF FEES, 2005/06¹¹

I. NIGERIAN STUDENTS

A. POSTGRADUATE DIPLOMAS/CERTIFICATES

(i)	<u>Full Time</u>	
	Arts & Education	7,000
	Science	8,000
(ii)	<u>Part Time</u>	
	Arts	5,000
	Science	6,000
	Education (PGDE)	7,000
	Food Technology	9,000

B. POSTGRADUATE DIPLOMAS (PROFESSIONAL)

Anaesthesiology, PGDA	10,000
D.P.H.	10,000
Petroleum Engineering	40,000
Vet. Surgery/Anaesthesiology/Radiology	20,000
Biodiversity Management	20,000
Drug Analysis	30,000
Drug Analysis (PT)	20,000

C. POSTGRADUATE PROGRAMMES (ACADEMIC)

(i)	<u>Full Time</u>	
	Arts, Social Sciences, Education	10,000
	Law (M.Phil/Ph.D and Ph.D)	30,000
	Science and Technology	15,000
	Agriculture and Forestry	
	Medicine and Vet. Medicine	
	ARCIS	30,000
	Institute of African Studies (M.A. in Peace & Conflict Studies)	10,000
	Masters in Translation	20,000
(ii)	<u>Part Time</u>	
	Arts, Social Sciences, Education	8,000
	Science and Technology	10,000
	Agriculture and Forestry	

¹¹ The fees are subject to review

Medicine and Vet. Medicine

D. POSTGRADUATE PROGRAMMES (PROFESSIONAL)

M.B.A.	100,000
Executive M.B.A.	150,000
M.I.L.R.	40,000
M.U.R.P.	20,000
MSc (Banking & Finance).	100,000
L.L.M	60,000
M.C.A.	40,000
M.L.S.	20,000
Master in Tropical Vet. Medicine	20,000
M.P.H.	30,000
M.P.P.	40,000
M. Inf. Sc.	30,000
MSc in G.I.S.	40,000
MMP (Full time)	50,000
MMP (Part time)	40,000
L.C.S. (Part time)	50,000
MSc in Microprocessor and Control Engineering	60,000
M.S.W	25,000
M.E.B	40,000
M.A.S.	50,000
M.A.P.A.	50,000
M.Sc Housing Dev. & Management	40,000
Master's Degree in Humanitarian and Refugee Studies	75,000
M.Sc. Degree in Legal, Criminological & Security Psychology	50,000
Master of Pharmacy in Clinical Pharmacy (M.Pharm.)	40,000

II. FOREIGN STUDENTS

1. All Postgraduate Diplomas and Certificates

<u>Full Time.</u>	\$ (U.S.)
Arts	\$4,000
Science	\$6,000

2. Postgraduate programmes (Academic)

<u>Full Time</u>	
Arts, Social Sciences, Education and Law	\$4,000
Science & Technology	\$6,000
Agriculture & Forestry	
Medicine & Vet. Medicine	

3. **Postgraduate Programmes (Professional)**

M.B.A., M.B.F.

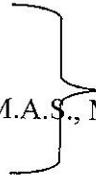
Executive M.B.A.

M.I.L.R., M.U.R.P., M.G.I.S., M.M.P, MLS

M. Inf. Sc., M.S.W., M.P.P., M.P.H., M.C.A., M.E.B., M.A.S., M.A.P.A.

M.Sc. Housing Dev. & Management

Masters Degree in Humanitarian and Refugee Studies



\$8,000

III. OTHER FEES

1.	Examination Fees	₦
	\$ (Foreign)	
	(i) M.Phil/Ph.D	20,000 ¹²
	300	
	(ii) Diploma/Masters	10,000
	300	
2.	Academic Transcript	5,000
	200	
3.	Graduation Levy	1,000
	50	
4.	Add and Delete Form	1,000
	100	
5.	Suspension of Registration Form	5,000
	150	
6.	Reactivation Form	5,000
	150	
7.	Late Registration	5,000
	200	
8.	Change of Faculty/Programme	5,000
	150	
9.	Extension of Period of Registration	3,000
	100	
10.	Admission Application Form (Academic)	7,000
	100	
11.	Admission Application Form (Professional)	10,000
	200	
12.	Late Admission Form (Academic)	10,000
	250	
13.	Late Admission Form (Professional)	12,000
	400	
14.	PG. Dev. Fee (Payable once during any programme)	10,000
	400	
15.	P.G. Regulations and Publications	2,000
	200	
16.	Verification of Results Fees	500
	50	
17.	Bench fees for laboratory based programmes	10,000
	300	

¹² This may be paid in two equal installments.

Appendix 2. Balance in the various Postgraduate School Votes as at 17 July 2006¹³

No.	Type of Income	Vote No.	Amount (₦)
1.	Academic Transcript	6/556/105	7,847,030.00
2.	Abiola PG. Fellowship	6/556/90	
3.	Application form Fees	6/556/85	64,032,907.49
4.	Postgraduate Development Levy	6/556/101	10,382,420.50
5.	Postgraduate Academic Vote	6/556/74	387,669.60
6.	PG. Internally Generated Fund	6/556/104	1,892,233.95
7.	PG. School Publications	6/556/106	7,194,333.00
8.	PG. School Thesis and Courtesy	6/556/75	7,909,387.55
9.	PG. School Building Fund	6/556/88	6,971,053.05
10.	PG. Fellowship and Prizes	6/556/84	5,826,736.50
11.	PG. Endowment Fund	6/556/89	15,066,439.35
12.	PG. Interdisciplinary Research	6/556/76	5,418,819.50
13.	PG. School Insurance Premium	6/556/103B	2,041,263.00
14.	PG. School Bench Fees	6/556/73B	23,579,340.00
15.	PG. Departmental Vote	6/556/73	40,328,010.58
16.	PG. Examination Vote	6/556/103	123,060,398.52
17.	Tuition Vote	6/556/87	34,776,683.96

¹³ As provided by the PEO (Accounts), in consultation with the Main Bursary

BUDGET ESTIMATES, 2005/06
(For the period from August 2005 to July 2006)

EXPENDITURE

I. RECURRENT

S. No	ITEM	BUDGET 2005/06	ACTUAL 2005/06	% change	BUDGET 2006/07
R1	PG SCHOOL CONFERENCE GRANTS FOR PG TEACHERS (LOCAL AWARDS)	900 000.00	1 060 000.00	-17.8	
R2	PG SCHOOL SCHOLARSHIPS FOR RESEARCH STUDENTS	1 500 000.00	1 465 000.00	2.3	
R3	PG SCHOOL TEACHING & RESEARCH ASSISTANTSHIP SCHEME FOR RESEARCH STUDENTS	1 000 000.00	1 980 000.00	-98.0	
R4	PG SCHOOL SUPPORT TO ACADEMIC UNITS FOR PUBLICATION OF LEARNED JOURNALS	1 500 000.00	430 000.00	71.3	
R5	PRINTING AND PUBLICATIONS	10 000 000.00	9 290 000.00	7.1	
R6	STATIONERIES	2 500 000.00	2 701 200.00	-8.0	
R7	NEWSPAPER ADVERTISEMENTS	2 500 000.00	1 044 114.00	58.2	
R8	COMPUTERS & PERIPHERALS	2 500 000.00	844 319.50	66.2	
R9	HONORARIA OF STAFF	2 500 000.00	3 411 818.97	-36.5	
R10	RUNNING AND MAINTENANCE OF VEHICLES	2 000 000.00	1 726 013.50	13.7	
R11	OFFICE MAINTENANCE & EQUIPMENT	2 000 000.00	2 170 609.69	-8.5	
R12	SERVICE OF MEETINGS	650 000.00	993 899.90	-52.9	
R13	OUTREACH ACTIVITIES	1 000 000.00	442 940.00	55.7	
R14	UPDATING OF PG SCHOOL WEBSITE & ICT FACILITIES	150 000.00	-	-	
R15	STAFF DEVELOPMENT AND TRAINING	3 500 000.00	1 144 433.85	67.3	
R16	FACILITATION OF INTERDISCIPLINARY RESEARCH	4 000 000.00	8 948 659.50	-123.7	
R17	ADDITIONAL GRANT TO THE SENATE AD-HOC COMMITTEE ON COSTING & EVALUATION OF	150 000.00	--	-	

	POSTGRADUATE PROGRAMMES FACILITATION OF PG SCHOOL INTERDISCIPLINARY DISCOURSE	1 360 000.00	879 264.00	35.3	
R18	PREPARATION OF STUDENTS BIO-DATA & ACADEMIC TRANSCRIPTS	500 000.00	136 500.00	72.7	
R19	POSTAGES BY ESTABLISHMENTS OFFICE (WITH RESPECT TO CANDIDATES BEING ASSESSED FOR PROMOTION TO PROFESSORIAL CADRE)	1 500 000.00	1 899 299.00	-26.6	
R20	OVERSEAS CONFERENCE GRANTS FOR POSTGRADUATE TEACHERS	6 000 000.00	5 745 000.00	4.2	
R21	HOSTING OF THE 31 st CONFERENCE, COMMITTEE OF DEANS OF POSTGRADUATE SCHOOLS IN NIGERIAN UNIVERSITIES	1 050 000.00	958 847.00	8.6	
R22	TOTAL	48 760 000.00	47 271 919.00	3.1	

II CAPITAL EXPENDITURE

S. No	ITEM	BUDGET 2005/06	ACTUAL 2005/06	% change	BUDGET 2006/07
C1	Purchase of Computers, Printers, UPS, and accessories	5 000 000.00	4 179 885.00	16.4	
C2	Purchase of a new fire-resistant cabinet	350 000.00	-		
C3	Construction of a new PGS Parking Space	1 500 000.00	-		
C4	Renovation of old PGS block	1 000 000.00	-		
C5	Furnishing, Office equipment and burglar proofing in the new building and precincts of the PG School	500 000.00	2 445 162.50	-389.0	
C6	Support to Faculties for Local Area Networking	1 000 000.00	715 000.00	28.5	
C7	Cybercafe	-	-		
C8	Support for Virtual Library Project	-	-		

¹ This should be provided for in the next budget and executed

APPENDIX 3
2005/06 Budget Estimates & Actual Performance

C9	Purchase of new motorcycle(s) and accessories	-	-	-	
C10	Purchase of new Office equipment <ul style="list-style-type: none"> • Air-conditioners • Tape recorders • Fire Extinguishers, etc 	500 000.00	1 0465 365.00	-109.3	
C11	Purchase of a new vehicle (bus)	-	-	-	
C12	² Construction of a Building to house a Central Laboratory	-	-	-	
C13	³ Re-Roofing and general renovation of the block allocated to the PG School (Space previously occupied by Dept of Agric Extension & Rural Development)	5 000 000.00	-	-	
C14	Construction of a low-fence and drainage round the PG School premises	4 000 000.00	1 114 250.00	72.4	
C15	Matching Grant for the Supply of Computers and Accessories to Departments for Use of Postgraduate Students	7 200 000.00	4 480 425.00	37.8	
	TOTAL	26 550 000.00	13 981 088.00	47.3	

² The PG School is to provide matching grant for supply of equipment to the proposed Central Research Laboratory. Should be included in the next budget
³ Contract for this about being awarded; estimated to cost about 10 Million Naira. Should be included in the next budget

III. INVESTMENTS

S. No	ITEM	BUDGET 2005/06	ACTUAL 2005/06	% change	BUDGET 2006/07
I1	Purchase of Treasury Bills and Shares, Fixed Deposit, etc	25 000 000.00	25 000 000.00	0.0	
TOTAL		25 000 000.00	25 000 000.00	0.0	

SUMMARY OF EXPENDITURES

S. No	ITEM	BUDGET 2005/06	ACTUAL 2005/06	% change	BUDGET 2006/07
1	RECURRENT EXPENDITURE	48 760 000.00	47 271 919.00	3.1	
2	CAPITAL EXPENDITURE	26 550 000.00	13 981 088.00	-47.3	
3	INVESTMENTS	25 000 000.00	25 000 000.00	0.0	
TOTAL		100 310 000.00	86 253 007.00	14.0	

REVENUE

S. No	ITEM	BUDGET 2005/06	ACTUAL 2005/06	% change	BUDGET 2006/07
RV1	ALLOCATION FROM PG SCHOOL REVENUE	37 500 000.00	40 063 000.00	6.8	
RV2	ALLOCATION FROM PG SCHOOL APPLICATION FORMS	37 500 000.00	26 695 500.00	-28.8	
RV3	TRANSCRIPTS	4 000 000.00	5 955 500.00	48.9	
RV4	PUBLICATIONS	2 500 000.00	7 963 874.00	218.6	
RV5	PG DEVELOPMENT FEE	7 500 000.00	30 086 204.05	301.1	
RV6	EXTERNALLY-GENERATED FUNDS	500 000.00			
	a. Donations, endowments, etc				
RV7	REVENUE FROM CYBERCAFÉ ⁴	650 000.00			
RV8	REVENUE FROM INVESTMENT ACCOUNT ⁵	500 000.00			
RV9	MISCELLANEOUS INTERNALLY GENERATED REVENUE	1 500 000.00	588 928.55	-60.7	
	• Commission from sale of drafts within PG School Premises				
	TOTAL	92 150 000.00	111 353 007.60	20.8	

SUMMARY, 2004/05 BUDGET ESTIMATES

S. No	ITEM	BUDGET 2005/06	ACTUAL 2005/06	% change	BUDGET 2006/07
1	TOTAL REVENUE	92 150 000.00	111 353 007.60	20.8	
2	TOTAL EXPENDITURE	100 310 000.00	86 253 007.00	14.0	
	BUDGET SURPLUS	-8 211 900.00	15 100 000.60		

⁴ Captured as part of RV9 (see below)

⁵ Captured as part of RV9 (see below). We may need to create a separate vote head for this, as I did discuss with the PEO (Accounts) recently, for proper monitoring.

CENTRAL SECURITIES CLEARING SYSTEM LTD.

2/4 Customs Street, Stock Exchange House, P.O.Box 2457, Marina, Lagos.
D/L: 01-2666660;2643139;2664075;2643007 Tel: 01-2660287;2660305;2660335
Fax: 01-2664058;2668724;2668281 E-MAIL: cscs@nigerianstockexchange.com

wha

FREE MONTHLY STOCK POSITION As At June 30, 2006

MEMBER: DTL ; DOMINION TRUST LIMITED

INVESTOR'S ACCOUNT: 59669262;

CSCS NO.: C760950UI

" NAME : U.I. POSTGRADUATE SCH. ENDOWMENT FUND

" ADDRESS: U.I. POSTGRADUATE SHOOOL, UNIVERSITY OF IBADAN, OYO STATE

SECURITY ID.	SECURITY NAME	VOLUME/UNIT
26	AFRICAN PETROLUEM PLC	6000
29	Ashaka Cement	34000
31	B.O.C GASES NIGERIA PLC	100000
42	CADBURY PLC	48000
143	CONOIL PLC	12000
78	FLOUR MILLS PLC	10000
76	First Bank Of Nigeria	6000
171	GLAXO SMITHKLINE CONSUMER NIG. PLC	72000
84	Guaranty Trust Bank	70000
86	Guinness Nigeria Plc	22600
-	IBTC CHARTERED BANK PLC	76000
-	INTERCONTINENTAL BANK PLC	50000
120	MOBIL OIL NIG. PLC	5000
152	NEIMETH INTERNATIONAL	90000
129	NESTLE FOODS PLC	15600
135	NIGER INSURANCE CO. PLC	50000
125	NIGERIAN BOTTLING CO	35000
124	NIGERIAN BREWERIES PLC	72000
133	NIGERIAN-GERMAN CHEMICALS PLC	90000
159	P.Z. INDUSTRIES PLC	40000
-	PRESKO PLC	25000
178	TEXACO NIGERIA PLC	7000
181	TOTALFINAELF NIGERIA PLC	5000
189	U A C NIGERIA PLC	50000
109	Unilever Nigeria PLC	49000
191	Union Bank Of Nigeria	70000
190	United Bank For Africa	60000
202	VITAFOAM NIGERIA PLC	35000
206	West African Portland Cement	46700
-	ZENITH INTERNATIONAL BANK PLC	30000

Number of securities : 30

**NOTE: You can use your stocks in CSCS as collateral to obtain loan from any institution/Bank.

This is a computer generated advice and if issued without any alteration, it does not require a signature.
Any incorrect details should be notified to us immediately. Please contact CSCS for more details.

**APPENDIX 5 IMPORTANT ITEMS /EQUIPMENT IN THE DEAN'S OFFICE AS
AT 31 JULY 2006**

A. THE DEAN'S OFFICE

1. One Cannon 1550 Photocopying Machine
2. One Pentium II 300 Desk-top Multimedia Computer & Cabinet
3. One HP 1200 Laserjet Printer
4. One Flatbed 320P Mercury Scanner
5. One APC 650 UPS
6. Two 2HP Carrier Weathermaker Airconditioners
7. One Sharp Split Unit Airconditioner
8. One Thermocool 400 Refrigerator
9. Two Mazda Ceiling Fans
10. Two NITEL Telephone Lines (8100704 and 81000705) with two boxes
11. One Obsolete Fax Machine
12. One Radio/Cassette Player/Recorder
13. One Four-drawer filing cabinet
14. One two-drawer filing cabinet
15. One Nino Quartz Wall Clock
16. One Micronask Smoke Alarm
17. One Commax Door security
18. Two P.A.B.X. Phone Boxes
19. One PGS Intercom Phone box
20. One Big Flower vase (with flower) & One small flower vase with flower
21. One Executive Chair and table for the Dean, with two visitors' chairs
22. One Conference table with 6 chairs
23. One 3-Seater and 3 single settee
24. One big centre aluminium Glass table with 4 small aluminium glass stools
25. One Peugeot 406 Saloon Car
26. One Peugeot 504 Station Wagon
27. One Toyota HIACE Bus
28. One Peugeot 504 saloon
29. One Sharp 21"- Television Set
30. One Television Stand
31. One Strong Gubabi Safe

B. SECRETARY'S OFFICE

1. Three Complete set of computers with APC UPS, HP 1320 HP Laserjet Printer, and Deskjet 1100 Printer
2. One I.B.M Typewriter
3. One Intercom Line
4. One Standing Fan
5. One Carrier and One Panasonic Air conditioners
6. One Sharp 21"-television set
7. One Telephone Box (Direct)
8. One Telephone Box (Internal)
9. One Intercom
10. Two Filling Cabinets
11. One 3-seater Upholstery Chair
12. Two Single upholstery chairs
13. Two Single upholstery arm chairs
14. One Secretary table and one chair
15. Two Office table and two chairs
16. One electric Kettle
17. Two wall clocks
18. Two Ceiling Fans
19. One Fire Extinguisher
20. One Wireless Internet Radio